

REAL ESTATE 190 – ONLINE ORIENTATION

CUYAMACA COLLEGE

Introduction:

This Online Orientation along with your class syllabus will introduce you to the course content and expectations. An online class shares many of the same features of a traditional face-to-face class such as: presentations, learning materials, homework assignments, due dates, feedback, quizzes and a final exam. Online learning is defined as any teaching/ learning environment where the student and teacher are not located in the same place or at the same time. Technology is used to bridge the learning space.

In order to be successful as a student in this online class, the following is required:

- You have access to a computer with an Internet connection and an email address
- You are comfortable with using computers and you embrace technology
- You are able to read and follow instructions carefully & have an attention to detail
- You have very strong time management and organization skills
- You have excellent study skills, you work well independently and are motivated
- You must set up a regular study time and avoid procrastination
- Do not think online classes are easier than the traditional face-to-face classes

For more information regarding online learning success please visit:

<http://www.gcccd.edu/online/student/default.html>

<http://www.gcccd.edu/online/student/step-1-ready.html>

This real estate principles class will be using Canvas through the College website. To find Canvas, first go to the Cuyamaca College homepage (www.cuyamaca.edu) you will find a Canvas icon at the top right-hand corner of the homepage and also at the very bottom of the homepage (both are located near to the WebAdvisor icon(s)). Or you may go directly to Canvas via this site: <http://www.cuyamaca.edu/canvas>

Your user name is your first name (dot) last name and your password is your date of birth. For example: March 12, 1998 would be: 031298

Course Information:

Real Estate 190 (Section 5786) will be conducted completely online. **There will be no on-campus meetings.** This class is a full 16 week session for the Spring 2019 semester. All homework assignments, discussion board postings and quizzes will be due at the end of each week on a Sunday evening by 11:55 p.m. Each new week begins early on a Monday morning. You may access this online class 24 hours/ 7 days a week.

Online classes can be difficult for some students because this course requires you to be an active learner rather than sitting quietly in a traditional face-to-face class. Each student is required to log onto Canvas twice a week in order to read the announcements, emails, homework assignments, participate in the weekly discussion board and view the lectures via PowerPoint. Do not forget to read the assigned chapters in the textbook and submit your weekly homework to the instructor. It is crucial to stay focused in this class and not fall behind. In addition, you are not allowed to jump ahead more than one week.

All chapters in the textbook will be covered with weekly assignments consisting of 5 questions to be answered in writing. Some questions will be short answers, while most of the other questions will require one or two paragraphs. There will also be required weekly discussion board postings, real estate math problems, six quizzes and a final exam. Expect to spend six hours or more a week in reading the textbook, completing the homework and all the other requirements posted on Canvas.

It is also recommended that you do not wait until the last minute to submit your homework, take any of the six quizzes or the final exam because of possible technical difficulties either with the college homepage or with your own Internet Service Provider. A power failure at your home during the day or evening hours is always possible and this is something you may wish to take into consideration. If you have problems with your personal computer at home, you are always welcome to use the computers in the open labs on campus. When submitting your homework, please submit all five questions at once, not a few at a time. I will return any homework that is not complete. Many of these instructions are repeated on the weekly announcements and on the assignment section.

Course Netiquette:

As in a traditional classroom, courtesy and professionalism in this online class is essential in order to maintain a positive learning environment for all students. Please be polite and respectful when posting thoughts on the discussion board or submitting written assignments. The instructor reserves the right to remove any online posting that is deemed inappropriate or offensive. The same professionalism is requested when writing an email, therefore please do **not** send something like this: hey, how r u, i'm late wt my hw..... Also, if your email address does not have your actual name in it, such as: happygolucky@gmail.com, then please place your name in the subject line for me. Believe it or not, but writing with all upper case letters is considered shouting. A good rule of thumb is to write as if you are addressing your supervisor at work.

For more information, please see the class syllabus (which is required reading).

Thank You!

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