

**GROSSMONT-CUYAMACA COMMUNITY COLLEGE DISTRICT**  
**Cuyamaca College**

**Application for Movement to the Rank of Professor**

Date: \_\_\_\_\_

To: Academic Senate, Academic Rank Committee (ARC), Cuyamaca College

Applicant \_\_\_\_\_ Department \_\_\_\_\_

Movement of a **tenured** faculty member to the rank of Professor will be determined based upon the following:

1. At least six (6) years of full-time certificated service to the District, and  
Please indicate years of full-time certificated service to the District \_\_\_\_\_
2. At least four criteria listed in Article IV, to include at least one criterion from each category A and B.

ARTICLE IV – Criteria

A. **PROFESSIONAL ACHIEVEMENT**

1. Demonstrate excellence in teaching, counseling or librarianship. This requires an “Excellence in Teaching” award (not nominations), and/or three evaluations of 4.75 or higher (as evidenced by evaluation summary sheet provided by the applicant). Please provide information and documentation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Initiated and played a major role in the design and/or implementation of an educational program recognized by the ARC as a significant benefit to students; such as designing a new program, designing a new technological application (not the use of PowerPoint in classroom presentations), major involvement in the design of a facility, Title III grant. (Applicant must provide a narrative describing their role in this including key people with whom the applicant worked.) Please provide information and documentation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Made significant contributions to the community’s cultural enrichment through personal achievements in the performing, literary and/or visual arts. Must be sponsored by or recognized by a professional organization related to the area of discipline. (Applicant should provide a copy of the program.) Please provide information and documentation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Authored or co-authored a refereed text or research article, or computer software in petitioner’s subject specialty recognized by the ARC as significant. This does not include the use of existing software for classroom presentation; i.e., PowerPoint. (Applicant needs to provide the name of the publisher, ISBN, and date of publication.) Please provide information and documentation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Made presentation at professional conferences or professional meetings (outside the district) recognized by the ARC as significant to petitioner’s discipline. (Present documentation of sponsoring agency, date and location.) Please provide information and documentation.

\_\_\_\_\_

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6. Obtained significant outside funding, grants, or equipment to enhance the college's teaching, research, and/or educational resources. (Applicant will provide cash amount or cash equivalent amount for equipment donations and explain how this was a significant contribution to the college.) Please provide information and documentation.

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7. Other professional achievement recognized by the ARC as at least equal in significance to any of the above. (Please explain why this should be equal to one of the above.) Please provide information and documentation.

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8. Possession of an earned doctorate from an accredited institution. Please provide information and documentation.

**B. COLLEGE SERVICE**

1. Served at least four years as a department chair or coordinator. Please provide information and documentation.

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2. Served at least four years as an active member of the Academic Senate (as evidenced by listing in the roll call recorded in the minutes or having served as an officer). Please provide information and documentation.

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3. Served at least four years on one major committee or two years on two major college or district committees (e.g., General Education, Curriculum, Program Review, Learning Skills, Professional Development, Academic Master Plan, Instructional Technology Plan, Student Services Master Plan, Matriculation (now called Student Success Committee). (Continued on next page)\_\_\_\_\_

3. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Chaired one of the above major committees for a period of at least two years.

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5. Other college service which the ARC deems to be at least equal in significance to any of the above, including major college or district committees not listed in number 3 -- e.g., Chair College Accreditation Committee (not subcommittee), club advisor for four years, etc.

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❖ ***Return this form to the Academic Senate President or the Chair of the Academic Rank Committee.***

**FOR COMMITTEE USE ONLY:**

Confirmation of years of service for Professor status: Yes <input type="checkbox"/> No <input type="checkbox"/> Years of Full-Time Service _____ Criteria Met: Yes <input type="checkbox"/> No <input type="checkbox"/>
The applicant has satisfied the evaluation requirements stated in Article I.
Committee Approval:
Member 1: Yes <input type="checkbox"/> No <input type="checkbox"/> Signature: _____ Date: _____
Member 2: Yes <input type="checkbox"/> No <input type="checkbox"/> Signature: _____ Date: _____
Member 3: Yes <input type="checkbox"/> No <input type="checkbox"/> Signature: _____ Date: _____
Member 4: Yes <input type="checkbox"/> No <input type="checkbox"/> Signature: _____ Date: _____
Member 5: Yes <input type="checkbox"/> No <input type="checkbox"/> Signature: _____ Date: _____

Committee Approval: Yes  No

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Chair, Academic Rank Committee Date

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Senate Approval (Signature) Date

Routing: Academic Senate  
College President  
Governing Board  
Catalog Notification