



• A C A D E M I C • S E N A T E •

MINUTES

Thursday, September 27, 2018

2:00 – 3:45 p.m.

Room E – 106

Present: Kim Dudzik, Jeri Edelen, Lindy Brazil, Amaliya Blyumin, Guillermo Colls, Daniel Curtis, Karla Gutierrez, Kim Lenox, Lilia Pulido, Tim Phillips, Miriam Simpson, Robert Stafford, Brandon Williams

Absent: Michael Aubry, Jolene Crowley, Courtney Hammond, Rachelle Panganiban, Rob Wojtkowski, Joe Young

Others: Denis Aceves, Ari Ahmadian, Sean Hancock, Tacey Hosley

Recorder: Rhonda Elsaad

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Kim Dudzik, President called the meeting to order at 2:03 pm

I. **Approval of Minutes: Meeting of September 13, 2018**

A. **Meeting of September 13, 2018:** Minutes were approved as amended.

M/S (Curtis/Stafford)

Abstentions: Karla Gutierrez and Tim Phillips

II. **President's Report --**

A. Meet **Sean Hancock:** Kim Dudzik introduced Sean Hancock, Vice Chancellor of Student and Institutional Success. Sean Hancock introduced himself and explained he wants to get to know the faculty and staff. His role is to help facilitate instruction and student services collaboration and provide support. Sean Hancock explained that he will be on the Cuyamaca College campus from time to time. Sean will have an office in F-100 to be able to stay on campus and will make appointments.

B. **Announcements**

1. SoCal Equity Institute at Grossmont College: October 19, 2018 - 8:30am to 5:00pm and October 20, 2018 8:30am to 3:00pm register for event. The event will be 75 dollars but you can go through professional development individual activity to apply for funds.

2. OER Summit at Grossmont College: November 9, 2018 at 8am to 2pm. Breakfast will be held between 8am and 9am. There is no cost. Please register at: <https://goo.gl/forms/95LldzTEFzIEu2mG2>

C. **Faculty Kudos:** Lauren Halsted was recognized this week by the Academic Senate for the great work she has done managing to lead the department.

D. **Faculty Feedback:** This is time set aside for faculty to identify collective interests for follow up.

E. District & College Committee/Council, and Other Institutional Updates

1. Classified Position Request Form – There were no major changes, nothing that changed context. The only thing that was changed was the word count. It is now easier to read and is the same one that was used last year. This was pulled from information and moved to Committee and Council Updates.

III. Vice President's Report: Debra Hills, ESL faculty was appointed to the Student Success and Equity Committee.

IV. Part-Time Officer-at-Large Report –None

V. Committee Report

VI. Action

A. Library Resolution

The Academic Senate will entertain a motion to approve the resolution in support of the Statewide Integrated Library System

M/S (Pulido/Brazil) It was unanimously approved.

Abstentions: None

B. Instructional Program Review and Planning (IPRPC) Annual Update

Template edits

The Academic Senate will entertain a motion to endorse the edits for the Annual Update Template

M/S (Edelen/Simpson) It was unanimously approved

The annual update was approved in spring but there were changes made to the data reporting and SLO reporting appropriate to make similar changes here to align with each other.

Abstentions: None

C. Region 10 Articulation Council of San Diego and Imperial Counties

Response to New ASSIST Updates: Ticey Hosley and Denis Aceves brought to the attention of the Academic Senate the New ASSIST updates.

It was explained that ASSIST is outdated and the solution is to look for an upgrade. ASSIST is the official articulation data base and the only place that students, officers, and faculty have access to information all in one place. It is important that the data is correct and updated. A new ASSIST has been in the process since 2014. A concern with ASSIST not being updated is the inability to clarify a transfer path for students. A total of five Academic Senates have supported to the position. If new assist is delayed beyond summer 2019 a coherent intersegmental contingency plan shall be developed and shared out.

Moved to action item.

The Academic Senate entertained a motion to suspend rules and move this item from information to action

M/S (Colls/Curtis) It was unanimously approved.

Abstentions: None

The Academic Senate entrained a motion to endorse the Regional 10 ASSIST statement

M/S (Simpson/Williams) It was unanimously approved.

Abstentions: None

VII. Information (First readings and updates for future action)

- A. Faculty Position Request Form: There has been several changes made to the FPRF. Starting with the changed in word count. It was not enough with only 100 words so it has been changed to 150 or 200. Each area can request faculty in the program review process. Another change that was added was how it will improve learning and achievements, how it will impact the program if not filled and what will happen if it doesn't get filled. To get to the form go to: Cuyamaca - About us - Institutional effectiveness – Program Review - Data for programs can be found here – Click here – Find your area. This will be brought back as an action item next meeting.

- B. Dual Enrollment Handbook: Ari Ahmadian spoke to the Academic Senate about the Dual Enrollment Handbook. They incorporated feedback from last time. There is now more information regarding DSPS. Dual Enrollment is for students who are still in high school to be able to take college courses. There will be an agreement to create a way that allows these college courses to be offered on the high school campus and not be opened to the public. The handbook can be used as a guide to help inform you of what to do and who you can contact with any questions. Once this gets approved it will be made official and there will be a meeting with the high schools.

- C. Curriculum Packet: Pulled. This will return on October 11, 2018 as an information item.

- D. Emeritus application: An emeritus application was brought in the summer for Angela Nesta who retired at the end of spring. Angela worked for 30 years on accreditation steering committee and as the Library Senator for nine years. Angela helped edit the faculty handbook and worked as the elections coordinator. Angela also organized material to put in our college archives. This will be brought back as an action item next senate meeting to approve the emeritus application.

VIII. Public Comments

Kim Dudzik, President adjourned the meeting at 3:45 pm