



• ACADEMIC • SENATE •

MINUTES

Thursday, March 22, 2018

2:00 – 3:45 p.m.

Room E – 106

Present: Kim Dudzik, Kim Bailey, Amaliya Blyumin, Daniel Curtis, Karla Gutierrez, Raad Jerjis, Tania Jabour, Angela Nesta, Kathryn Nette, Mary Sessom, Robert Stafford, Asma Yassi

Absent: Lindy Brazil, Tim Phillips, Patrick Thiss, Joe Young, Claudia Cuz-Flores, Greg Daunoras, Courtney Hammond

Others: Mary Graham, Bri Hays

Recorder: Jane Lytle

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Kim Dudzik, President called the meeting to order at 2:08 pm

I. **Approval of Minutes: Meeting of March 8, 2018**

A. **Meeting of March 8, 2018** – Minutes were approved as amended.

M/S (Nesta/ Curtis)

Abstentions: Guillermo Colls and Tania Jabour

II. **President's Report** -

A. **Announcements**

1. Cuyamaca Governance Restructure Update: Bri Hays discussed the ongoing work for the college's new governance redesign. There is a page on the IESE website with information about the redesign including the January 2018 Participatory Governance Survey results as well as a Participatory Governance Feedback form for an opportunity to provide additional feedback. Kim pointed out that this information can also be found on the Academic Senate page under "Resources". A Governance Mini-Retreat was held on February 27, 2018 where discussion took place regarding identifying ways in which the college can better align and simplify our governance groups. At the retreat, they looked at other colleges' governance structures and identified one model (American River College-ARC) that was cross-functional and could adapt well to the vision for Cuyamaca's structure. In this model there are three main Councils: Institutional Effectiveness Council, Student Success Council and Operations Coordinating Council. The Cuyamaca College Council tri-chairs will develop a new governance structure inspired by the ARC model and will present it at the next Governance Mini-Retreat on April 24. The entire campus will be invited.
2. Honors Program Reminder: Kim reminded the group that Cuyamaca College has an Honors program format that was passed last year. For more information, there is a link on the AS website resources page.
3. Bathrooms on campus: All single use bathrooms are now all-gender

bathrooms. Signs are being replaced.

4. Professional Development Reminder: Let Donna Hajj know about any professional development you are conducting because she sends an annual report to the state.
5. New Information on Academic Senate Website: There is now a list on the internet page that has been started for Resolutions as well as a document on the intranet on resolutions writing; planning an explanation of endorsement vs resolution, glossary of campus terms (FTES, load cushion, etc.). Kim noted that she will be attending the State Senate Plenary and will be voting on resolutions on our behalf. There is a list of resolutions on the AS site so please let Kim know if you have feelings about any resolutions that interest you.
6. Guided Pathways: AFT has a group investigating Guided Pathways. Their next meeting is on April 14th at 4:00 p.m. at Mission Valley office.

B. **Faculty Kudos:** none

C. **Faculty Feedback:** The group discussed the extra Monday holiday on the fall 2018 academic calendar. As a result of this, planning on and explanation of the formula used to determine adding minutes to classes will be discussed at the next Instructional Council meeting. Kim will also attend the next Calendar Committee meeting and will bring back any updates.

D. **District & College Committee/Council, and Other Institutional Updates**

1. Colleague Update: Phase 1

- Fall 2018 doing away with WebAdvisor-Back up WebAdvisor as plan B
- Outreach module-CRM Recruit can track students before they apply, FAFSA at which high school, a portal for students, can have communications with subgroups
- Elucian mobile app-Registration, campus map, check grades
- Student planning module-Ed planning

Colleague Update: Phase 2

- Fall 2019? – Early alert, tracking services, create portfolios for each student, can define high risk for early alert, degree audits

Colleague Training:

- Admissions has had no training, all faculty should have training, student training?

2. Building Updates:

- LRC: Expecting a Fall 2018 opening. President to ask for a timeline. Finally settling with the insurance company.
- Student Services Building: Student Services employees got a virtual tour. There were some issues about bathroom placement and noise.
- A- building: The A-building will be used as swing space while building remodels are going on, especially for F building
- F building: Have complaints that there is too much noise. Insulation is being tested in F606 to be sure it works. For long

term: working on getting state funding. But, even with state funding, plus Prop V funding, that will only get us ½ the funding for the new building. Probably go for another bond in 2020. Looking at 8 years before F building is started.

- L building remodel is moving forward.
- OH remodel on track plus building a smaller building for storage.

3. Districtwide Public Safety and Emergency Preparedness Council:

A. Cameras in parking lot: Kim showed the Camera Placement Procedure document and the camera data.

B. General safety philosophy: Public Safety Council would like guidance on how to proceed with safety on campus. Such as, locks on doors, cameras on campus. Decided they needed to understand the “philosophy” of the campus, or what is our tolerance or threshold for safety technology. For example, metal detectors are too far, but cameras in the halls are not, while cameras in the classroom are too far.

Of note, the members of Academic Senate had a robust discussion about campus privacy policies and the issues associated with these policies. Email Kim your thoughts on this subject and it will be brought up again for discussion.

III. Vice President’s Report – None

IV. Part-Time Officer-at-Large Report - None

V. Committee Reports

A. Student Learning Outcomes Committee (Tania Jabour): Tania serves as the SLO Coordinator and announced that with funding from the Institutional Effectiveness Partnership Initiative (IEPI), the IESE office is offering stipends of \$500-1000 for innovative assessment projects that foster a continuous cycle of improvement in learning outcomes and assessments. These funds must be expended by June 30, 2018 so please consider applying for a stipend by completing the stipend application on the IESE webpage. The college will be applying for a 2nd IEPI grant, specifically devoted to SLOs. TracDat is getting cleaned up and Tania is meeting individually with one department chair at a time to assist with their department’s SLOs. A revised Google form for SLO data submission will be presented to Instructional Council for feedback. The SLO Coordinator’s role is in the process of being redesigned from a data entry position to a coordinator that can better integrate and connect SLOs to curriculum and program review.

B. Learning Assistance Center Advisory Committee (Mary Graham): Mary G. serves as the Learning Assistance Coordinator. She distributed a handout with information about Cuyamaca’s tutoring centers as well as survey results from students who use tutoring services. The sample survey of ESL and English tutoring users showed that ESL tutoring users were twice as likely to make it to, and successfully complete, transfer-level English as non-users of the same level. Additionally, English tutoring users were more likely to complete a degree or certificate than non-users at the same course level.

Additionally, Mary Graham and Mary Sessom brought up an additional item concerning the lack of student support during night and weekend classes. This lack of support is found not only in Tutoring but other student services areas such as the Veterans' Center, Library, DSPS, and Career Center. After discussing this, it was suggested that a resolution on this issue be written. Mary G. and Mary S. volunteered.

VI. Information (First readings and updates for future action) - none

VII. Action - none

VIII. Public Comments – none

Kim Dudzik, President adjourned the meeting at 3:47 pm