



• ACADEMIC • SENATE •

MINUTES

Thursday, Oct. 12, 2017

2:00 – 3:45 p.m.

Room E – 106

Present: Kim Dudzik, Lindy Brazil, Michael Aubry, Kim Bailey, Amaliya Blyumin, Guillermo Colls, Daniel Curtis, Claudia Cuz-Flores, Karla Gutierrez, Raad Jerjis, Angela Nesta, Tim Phillips, Robert Stafford, Asma Yassi

Absent: Greg Daunoras, Courtney Hammond, Tania Jabour, Kathryn Nette, Patrick Thiss, Joe Young

Others: Laurie LeBlanc (proxy for Kathryn Nette), Pete Utgaard

Recorder: Rhonda Elsaad

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Kim Dudzik, President called the meeting to order at 2:05 pm

I. Approval of Minutes: Meeting of September 28, 2017

A. **Meeting of September 28, 2017** – Minutes were approved as amended.

M/S (Brazil/Stafford)

Abstentions: Tim Phillips

II. President's Report --

A. *Announcements*

1. **Faculty Kudos** - Kim Dudzik highlighted and acknowledged several Part-Time faculty including, Asma Yassi, Kim Bailey, Robert Stafford and Greg Daunoras and thanked them for serving on the senate. Kim acknowledged Robert Stafford who is serving and leading the charge on the Faculty awards, and Greg Daunoras who volunteers a lot of his time to the community. Other Part-Time faculty that were recognized were Ed Sturgeon, a Superior Court Judge teaching family law at Cuyamaca College, and Laurie Woods, from ESL, who teamed with Terrie Nichols in a program that is connecting Math 106 with ESL 21 Support for Math. Kim Wolfe was acknowledged as being the longest serving English teacher at Cuyamaca College while working at three campuses.
2. **Faculty Feedback** - Kim Dudzik set aside time for faculty to identify collective interests to bring to appropriate parties.
 - a. A discussion about how the maximum number of students for online classes between Grossmont and Cuyamaca differ. The max at Grossmont is around 20 when at Cuyamaca it is 50. Discussion about the two colleges being equal when it comes to number of capacity with students in online courses.
 - b. A discussion about how instructors who have to attend a conference do not get a sub until the second day. Finding a sub gets put on the faculty member, but was said that the Deans should get the sub on the first day of their attendance to the conference.

B. District & College Committee/Council, and Other Institutional Updates

1. **Accreditation:** Kim Dudzik shared the Accreditation Timeline and progress and it is to be finished in 2019. Discussed new and improved process.
2. **Food Pantry** – Kim Dudzik discussed that a lot of students are looking for a quick bite before class. Granola bars are something great to donate. There has been a \$12,000 grant to support this and is now in the process of how to best use this grant to help.
3. **Program Review Workshop dates** – Kim Dudzik showed the program review workshop flyer and upcoming program review data trainings. The next one coming up is on October 19.

III. Vice President's Report –

The following were appointed to these committees –

Mary Sessom was appointed as the CTE representative to the Institutional Effectiveness Committee (IEC). Kathryn Nette as the At-Large representative to the Institutional Effectiveness Committee (IEC). Moriah Gonzales-Meeks was appointed as the liberal arts representative to the Curriculum Committee. Taylor Smith was appointed as a faculty representative to the Web Communications Committee. Curt Sharon was appointed to the Cyber Security Workgroup.

Angela Nesta and Brian Josephson were appointed to the Instructional Technology Advisory Committee (ITAC).

Lindy Brazil, Academic Senate Vice President, showed documents of the Cuyamaca College Academic Senate Faculty Appointment to Committee criteria and discussed the importance of sitting on a committee.

IV. Part-Time Officer-at-Large Report - None

V. Committee Report

- A. **Curriculum** - Pete Utgaard, Curriculum Committee Co-Chair handed out the first list of what has been done so far with the reviews and updates on the basis of what is coming up. There will be a new Arabic studies course.

VI. Information (First readings and updates for future action)

- A. **Compressed Calendar** - Instructional Operations has completed the mockups for what a compressed calendar will look like starting in Fall 2019. Kim Dudzik showed examples of how the compressed calendar will look if voted on to go through with a compressed calendar and also showed a mockup of the class schedules and times if switched to a compressed calendar. The documents will be located in the “documents” section under the 10/12/17 meeting on the Academic Senate website. This will be brought back for a vote in December but will be flexible with timing.
- B. **Faculty Hiring Rubric** – Moved from action back to an information item. The Academic Senate discussed the importance and the issues shown on the faculty hiring rubric. There are concerns that the rubric does not speak to the librarians and counselors.

VII. Action

- A. **Faculty Hiring Request Form:** *Academic Senate will consider a motion to approve the Faculty Hiring Request Form*

M/S (Curtis/Blyumin)

Discussion resulted in changes to the document, a secondary motion was put forth to accept these changes.

M/S to accept these changes (Nesta/Stafford)

The secondary motion was approved unanimously. Abstentions: None

The primary motion was approved unanimously. Abstentions: None

VIII. Public Comments

Kim Dudzik, President adjourned the meeting at 3:38 pm