



• A C A D E M I C • S E N A T E •

MINUTES

Thursday, August 25, 2016
2:00 – 3:45 p.m.
Room E-106

Present: Alicia Munoz (President), Paul Carmona (Vice President), Mary Asher-Fitzpatrick, Michael Aubry, Amaliya Blyumin, Daniel Curtis, Kimberly Dudzik, Noha Ireiqat, Tania Jabour, Raad Jerjis, Angela Nesta, Kathryn Nette, Guillermo Colls, Seth Slater, Joe Young.

Absent: Emad Aloka, Courtney Hammond, Robert Stafford, Patrick Thiss

Others: Jesús Miranda, Jodi Reed, Pat Setzer

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Alicia Munoz, President called the meeting to order at 2:05pm.

I. APPROVAL OF MINUTES –The April 28 and May 12 minutes will be presented for approval at the next meeting, September 8, 2016.

II. PRESIDENT'S REPORT

- A. District & College Council Updates** – Alicia reported that the Cuyamaca College Council has been working on streamlining the current committee structures. She projected a chart for the current governance structure and then the proposed structure with the changes indicated. A new committee, Institutional Effectiveness Committee, will oversee and guide the work of the 4 different Program Review & Planning Committees as well as the Research and Accreditation Steering Committees. Policies and Procedures Committee will now be a part of College Council. The same three committees that currently report to Academic Senate will remain with a proposed move of the Tutoring Center Advisory Taskforce reporting to Academic Senate.
- B. Introduction of New Officers and Senators** – Alicia welcomed the group to the first meeting of the fall semester. Several new senators were in attendance so there were introductions around the table. For the benefit of those new senators, she explained the purpose of Academic Senate, meeting protocol and the importance of arranging for a proxy from the appropriate constituency group in case of absence. She distributed a handout listing the five constituency groups and the faculty names of those working in each group. There were some errors in the handout and a revised document will be available at the next meeting.
- C. Cuyamaca College Strategic Plan**– Jesús Miranda discussed the status of Cuyamaca College's Strategic Plan for 2016-2022 which is currently in draft form and will be presented to the Governing Board in October. He distributed copies of a portion of the plan including the college's vision, mission and value statements

as well as the four key priorities and gave a brief explanation of the planning process leading up to identifying the key strategic priorities. He projected a graphic showing the relationship of these key priorities and how organizational health supports them. The completion of the Strategic Plan will guide the Annual Implementation Plan (AIP). Contact Pat Setzer, Scott Thayer, Sahar Abushaban or Jesús Miranda if interested in seeing the AIP.

III. VICE PRESIDENT'S REPORT-

Paul Carmona reported that he is currently in the process of reviewing the list of committees and looking for vacancies and members that have termed out. He will be emailing faculty with information regarding committee service.

III. PART TIME OFFICER at LARGE REPORT – No Report.

IV. COMMITTEE REPORTS

- A. ***Accreditation Steering Committee*** – Seth Slater presented the first read of the college's Midterm Report which will be submitted to ACCJC in October. The report was emailed to all Senate members to review and was projected on the screen. Seth explained that after the content is finalized, then the evidence links will be added. Pat Setzer explained that the Midterm Report consists of addressing the nine recommendations from the Commission as a result of the last site visit plus what improvement plans the college has created. He then summarized the recommendations. This report will be brought back to the Senate as an action item on September 8.
- B. ***Online Teaching and Learning Committee*** – Jodi Reed brought a recommendation from the Online Teaching & Learning Committee that a resolution be passed supporting the lowering of the class max for online classes from 50 to 35. There was a lively discussion about the pros and cons of making the change and this issue will come back at the next meeting on September 8. Jodi informed the group that she is the new Distance Learning Coordinator so feel free to email her if you need help with online classes. She also reminded everyone that the college is switching from Blackboard to Canvas by spring 2018. There is a 2-year detailed timeline on the website for more information and to sign up for the recommended training.
- C. ***Instructional Program Review & Planning Committee*** – Dan Curtis presented proposed changes to the Instructional Program Review & Planning Committee template for the Senate's review. He briefly went over the added text and deletions. The template will be brought back to the Senate at the next meeting for approval.

V. ACTION - None

VI. INFORMATION - None

VII. ANNOUNCEMENTS/PUBLIC COMMENTS - None

Alicia Munoz adjourned meeting at 3:53pm.