



CUYAMACA
COLLEGE

ACADEMIC SENATE

MINUTES

Thursday, April 9, 2015

2:00 – 3:45 p.m.

Room I-207

Present: Jesus Miranda (Vice President), Lindy Brazil, Raad Jerjis, Michael Aubry, Mary Asher-Fitzpatrick, Asma Yassi, Sarah martin, Kathryn Nette, Joe young, Daniel Curtis, Donna Riley, Angela Nesta, Guillermo Colls, Donna Hajj

Absent: Courtney Hammond, Alicia Munoz, Kristin McGregor, Dave Raney, Seth Slater

Others: Kate Alder, Ed Cline (For Seth Slater), Robert Stafford (Ian Duckles)

The Senate minutes are recorded and published in summary form. Readers of these minutes must understand that recorded comments in these minutes do not represent the official position of the Academic Senate. The Academic Senate expresses its official positions only through votes noted under "Action." In accordance to the Ralph M. Brown Act guidelines, Senators voting "nay" or abstaining will be identified. All other present members will be assumed to have voted "aye."

CALL TO ORDER: Jesus Miranda, Vice President called the meeting to order at 2:10pm

I. **APPROVAL OF MINUTES** - March 12, 2015 minutes approved as amended: M/S/A (Nette/Curtis/Asher-Fitzpatrick) the amendment was to correct Donna Riley's name and add Kerry Kilber-Rebman to the "Others" attendees.

II. PRESIDENT'S REPORT

A. *Announcements* –

- The Enrollment Enhancement Committee has begun meeting.
- The Presidential search timeline has been determined. The position will be posted later this month and close sometime late in May. The goal is to have a new President in place by September or October. The Co-Chairs of the search committee are Sahar Abushaban and Alicia Muñoz.

B. *District & College Council Updates* – None

C. *Spring 2015 Academic Senate Plenary* –None

III. **Vice President's Report** - Vice President Jesus Miranda reported there have been faculty appointments to hiring committees, but the information is kept confidential.

IV. **PART TIME FACULTY REPORT** –Part-Time Faculty Senator Election Update. A total of seven candidates were nominated for the 3 part-time Senator positions - four Counselors and three Instructors: Claudia Cruz-Flores, Ian Duckles, Molly Hatay-Ferens, Camille Jack, Mariam Mena, Sandy Sada, and Robert Stafford. Ballots will be sent out sometime next week, and voting will close April 23, 2015.

V. COMMITTEE REPORTS

A. *Instructional Program Review Work Group Report* – Handout

- The Instructional Program Review Work Group has nine recommendations. Please see handout.
- The Senate would like to know what defines a Program. Some have concern that Program Review would be by program and not by discipline, which could mean one person was responsible for several Program Reviews, while others would only be responsible for a few Program Reviews.
- The Senate asked who would decide if a Budget Augmentation for an activity is approved if they are not being ranked by IPRPC.

- The Senate asked if reassigned time was discussed. Would someone get more reassigned time if they had more disciplines to review?
- The Senate asked if SSRPC and ASPRPC would also be moving to the same timeline as IPRPC.

VI. ACTION ITEMS

- A. **BP/AP 4110 Honorary Degrees** –. The Senate voted to endorse AP 4110. M/S (Nette/Jerjis). All approved, no abstentions. The Senate voted to endorse BP 4110. M/S (Colls/Curtis.) All approved, no abstentions.
- B. **Student Services Technology Initiatives** – The Senate motioned to endorse (M/S Curtis/Brazil) the technology initiatives. The Senate discussed where the funds for this new technology would come from. It was stated that SSSP budget would be the funding source. It was also stated that we will be receiving a discount for the District purchasing a package for both College’s. Vote to endorse after discussion M/S/A (Nette/Riley/Cline (for Slater))
- C. **2015-2016 College Hour**– Handout
 - The Senate motioned (M/S Nesta/Colls) to endorse the College Hour. All approved, no abstentions. The Senate suggested that the Career Development should have the word “fair” in it.
 - There was a question as to why the Fall 2015 semester is starting a week earlier than it normally does.
 - It was also discussed that several Part-Time faculty members didn’t get a Spring Break because they work at multiple Colleges and everyone’s Spring Break is different.
- D. **Resolution to Support Part Time Faculty Pay Equality** – The Senate motioned to endorse M/S (Nette/Brazil) all approved, no abstentions.
- E. **Waste Water Baccalaureate Degree**-The State Chancellor’s office is accepting proposals for a Baccalaureate degree in Waste Water management. All proposals are due by April 16th. Joe Young and Kate Alder would like a Senate endorsement to create a proposal in hopes to obtain approval from the State Chancellor’s office. It was stated that no other Colleges in the State have this type of program. It was also mentioned that there is a significant need for this type of degree in the Water industry, as upper level managerial positions require a four-year degree. Motion to suspend the rules (M/S-Curtis/Colls). Vote to endorse-All approved, no abstentions. (M/S-Asher-Fitzpatrick/Curtis)

VI. INFORMATION

- A. **Academic Senate Voluntary Fund** – Lindy Brazil, Senator at Large, informed the Senate that if faculty members donate \$10, their names will be entered into a raffle. The two prizes are tickets to a show at the Old Globe Theatre this summer and a round of golf at Cottonwood Golf Course. There will be two separate boxes for each prize, and faculty can choose where they want your raffle ticket to be placed. The drawing will be held on May 7th.
- B. **Change in College Switchboard Hours**– The Switchboard hours have been changed to Monday-Friday 8:00 a.m. – 5:00 p.m.

VII. Announcements/Public Comments- It was suggested that tables should be rearranged closer together because it is hard to hear during the meeting. If the table rearrangement doesn’t work, Senators would like to move the meetings back to E-106.

Jesus Miranda, Senate Vice-President adjourned the meeting at 3:43pm.

Instructional Program Review Workgroup –Recommendations

1. **Four-year program review cycle** – programs will submit a full program review (including a plan for the next year) every four years with annual updates in between. Each year the IPRPC would review about 10 program review reports and 28 annual updates.
2. Every program review report will include a five-year plan for the program; the plan will drive the annual updates and inform the first two years of the next five-year plan.
3. The reassigned time for instructional program review will be redistributed so that program review authors will receive __ reassigned time every four years, while annual update authors will not receive any. This will neither increase nor reduce the total amount of compensation for program review.
4. The annual updates will include an annual plan for the upcoming year, including activities and requests for resources.
5. All programs should develop a three-year cycle for reviewing all SLOs and PLOs, to be included in the program review report. The deans will monitor compliance and implementation of outcomes assessment; authors may cite examples of assessment activities that support decisions and requests.
6. The college should develop a Staffing Committee to receive and rank all staff requests, relieving the IPRPC, SSPRPC, and ASPRPC of this part of their charges.
7. The IPRPC should not rank departmental budget augmentations.
8. The only activities that IPRPC should rank are those that require resources that come entirely from the general fund, and that are not ranked elsewhere.
9. IPRPC will make annual recommendations to Cuyamaca College Council for incorporating expenditures into line items in the budget in order to institutionalize programs that are effective.

Proposed College Hour Schedule

2015-2016

Fall 2015

Monday, August 24, 2015

Chaldean Culture and Traditions

1:00 to 2:00 PM

Grand Lawn

Thursday, September 17, 2015

Latino Heritage Celebration

11:30 AM to 12:30 PM

Grand Lawn

Wednesday, October 28, 2015

Disabilities Awareness College Hour

Noon to 1:00 PM

Cuyamaca Gym

Tuesday, November 24, 2015

Native American Heritage

Noon to 1:00 PM

Library Patio

Spring 2016

Tuesday, February 9, 2016

Black History Month

11:30 AM to 12:30 PM

Student Center

Wednesday, March 16, 2016

Women's History Month

10:30 to 11:30 AM

Student Center

Tuesday, April 19, 2016

Health Fair

10:00 to 11:00 AM

Student Center

Monday, May 9, 2016

Career Development

1:00 to 2:00 PM

Student Center