

## ACCREDITATION STEERING COMMITTEE

Members Present: Brown, Chiriboga, Ford,  
Gonzales, Johnson, McNeil, Riley, Perri,  
Satele, Wangler

Members Absent: Cole, Meneses, Nette

A regular meeting of the Cuyamaca College Accreditation Steering Committee was held on December 2, 2005 in Room F106.



<u>Agenda Item</u>	<u>Discussion</u>
<i>1. Approve Minutes</i>	The minutes were approved as submitted. M/S/A with one abstention.
<i>2. Review of Team Composition</i>	M. Wangler noted that the contract dispute between United Faculty and the District has been settled, and faculty members who were participating in the "work to contract" action have returned to their Standard Teams.
<i>3. Standard Updates</i>	<p><u>Standard IV:</u> J. Ford reported that Standard IV is waiting on Dana Quittner's, for information to assemble evidence. A meeting is scheduled for December 8<sup>th</sup>. M. Gonzales added that Tim Phillips had submitted his questions, and examples from West Hills Community College have been helpful in answering questions and gathering evidence. The descriptions are being submitted to Vangie Meneses and will be reviewed at the upcoming meeting. In addition, a meeting with Trustee Weeks is planned to work on the Board/District portion of this Standard.</p> <p><u>Standard III:</u> A. Satele reported that the drafts from Standard IIIC had been received and 60% of drafts are done in the other subsections. A meeting is scheduled next week for the group and evidence gathering will be</p>

determined in January.

C. Chiriboga explained there would be overlaps between the Standards when gathering evidence. An exchange of the drafts between the Standard Co-Chairs should occur and the Team Co-Chairs work out any discussion points on the drafts that are in question.

Standard II: T. McNeil updated the group that drafts had been received from Standard IIA and IIC. The next task for the Standard II was a scheduled “read around” of submitted drafts of the descriptions. After a thorough review of the drafts, then the themes will be overlaid. As the Chairs review the description a suggestion was made to make notes in the margin when a theme determination has been made.

Standard I: G. Perri reported the group is close to completing their draft and connecting themes to the paragraph descriptions. In addition, Standard I reviewed the survey items within the context of their Standard, and developed several new College specific questions pertinent to their Standard.

#### ***4. Evidence Resources***

Standards Access Links for Drafts: There was a consensus among the group to share the drafts among each Standard term, and the Steering Committee set a timeline for reviewing the drafts as follows:

- ◆ January 30 - CO-Chairs to submit drafts to the Recorder
- ◆ February 3 - exchange drafts at the monthly meeting of all 4 standards. A determination will be made at this meeting on 2 of the standards to review
- ◆ March 3 - The group will review 2 of the standards drafts
- ◆ March 31 - The remaining 2 standards drafts will be reviewed by the group

Form: The Evidence Submission Form was forwarded to all the Chairs earlier in the month.

#### ***5. Surveys***

M. Wangler updated the group on the timeline, identification of the questions to standards, and the process for submittals of the survey. He indicated all survey edits, changes, etc. should be submitted to him by December 5.

After a discussion, the group decided to integrate the Climate Survey with the General Survey.

*6. Other*

Reschedule April 7 Steering Committee Mtg to March 31: The April 7 meeting has been moved up by one week to March 31.